

UTTLESFORD DISTRICT COUNCIL

FORWARD PLAN (INCORPORATING THE NOTICE OF KEY DECISIONS)

During the period from 1 October 2013 – 1 February 2014 Uttlesford District Council intends to take decisions on the issues set out below.

The Key Decisions are in the first section of the plan. These are decisions which are likely to

- Result in expenditure or savings which are significant having regard to the budget for the service or function to which the decision relates.
- Be significant in terms of the effect on communities living or working in an area comprising two or more wards in the district.

All other decisions are listed in the second part.

Decisions to be taken in private (shown in the second column) are known as part II items (this is where specific exemptions apply under Schedule 12A of the Local Government Act 1972)

This Forward Plan will be updated on a monthly basis.

A list of the documents forwarded to the executive for consideration in connection with the key decisions is included in the plan. Copies or extracts of these documents or any questions regarding the items listed should be addressed to the contact officer shown in the final column.

Documents are available from the Council Offices, London Road Saffron Walden CB11 4ER. All documents and decisions are also on the Council's website www.uttlesford.gov.uk or are available from Democratic Services 510430/433 or by contacting Committee@uttlesford.gov.uk

KEY DECISIONS

| Key Decision | Decision to be taken in private? (reason) | Decision maker | Date of decision | Documents submitted to the decision maker for consideration | Portfolio Holder | Contact officer from where the documents can be obtained |
|--|---|----------------|------------------|---|------------------|---|
| Discretionary Rate Relief | N | Cabinet | on-going | | Cllr Rolfe | Assistant Director Planning and Building Control ataylor@uttlesford.gov.uk |
| Localism Act 2011 Community empowerment | N | Cabinet | on-going | | Cllr Rolfe | Chief Executive jmitchell@uttlesford.gov.uk |
| Business Rates Pooling update | N | Cabinet | 24 October | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| Local Plan pre-submission consultation | N | Cabinet | 24 October | | Cllr Barker | Assistant Director Planning and Building Control ataylor@uttlesford.gov.uk |
| 2014/15 Local Council Tax Support & Council Tax discounts | N | Council | 10 December | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| Approval of start of detailed consultation of tenants on improvements to their sheltered housing schemes | N | Cabinet | 5 December | | Cllr Redfern | Assistant Director Housing and Environmental Services rmillership@uttlesford.gov.uk |

OTHER DECISIONS

| Non-Key Decision | Decision to be taken in private? (reason) | Decision maker | Date of decision | Documents submitted to the decision maker for consideration | Portfolio Holder | Contact officer from where the documents can be obtained |
|---|---|----------------|------------------|---|------------------|--|
| Widdington Conservation Area Appraisal | N | Cabinet | 24 October | | Cllr Barker | Assistant Director Planning and Building Control ataylor@uttlesford.gov.uk |
| 2012/13 Treasury Management Outturn report | N | Cabinet | 24 October | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| 2014/15 Local Council Tax Support & Council Tax discounts | N | Cabinet | 24 October | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| 2013/14 Budgetary Control report | N | Cabinet | 24 October | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| Medium Term Financial Strategy update and 2013/14 budget strategy | N | Cabinet | 24 October | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| Debden Road Saffron Walden Car Parks | N | Cabinet | 24 October | | Cllr Barker | Assistant Director Planning and Building Control ataylor@uttlesford.gov.uk |
| Bed and Breakfast charges | N | Cabinet | 24 October | | Cllr Redfern | Housing Needs and Landlord Services Manager jsnares@uttlesford.gov.uk |
| Write offs | Y | Cabinet | 24 October | | Cllr Chambers | Assistant Chief Executive-Finance sjoyce@uttlesford.gov.uk |
| Bridge End Garden Culvert | N | Cabinet | on-going | | Cllr Chambers | Director of Corporate Services awebb@uttlesford.gov.uk |
| LBLC and adjoining land to rear of the Skate Park | N | Cabinet | on-going | | Cllr Chambers | Director of Corporate Services awebb@uttlesford.gov.uk |
| Essex Energy Consortium | N | Cabinet | On going | | Cllr Redfern | Director of Public Services rharborough@uttlesford.gov.uk |
| New lease for Turpins Bowls Club | N | Cabinet | On going | | Cllr Chambers | Director of Public Services rharborough@uttlesford.gov.uk |